INTERNSHIPS APPLICATION FORM 2016/17

We are so excited that you are interested in applying for the Internship programme with us. If you need any further information on the application process or details regarding the Internship programme please refer to stn.org.uk/internships or contact us on internships@stn.org.uk.

Before you submit:

1. Complete your application in full.
2. Return the application to us either by post, or complete the application on your computer and send it to us at internships@stn.org.uk.
3. Please ensure we have your application by the closing date: 8th June 2016.
4. Postal submissions should be addressed to: Internships, St Thomas Church Office, Earlham Road, Norwich, Norfolk, NR2 3RG, UK
5. Ensure that your references are completed and submitted.

ABOUT YOU

TITLE

FIRST NAME

SURNAME

DATE OF BIRTH

HOUSE NUMBER/NAME

ADDRESS LINE 1

ADDRESS LINE 2

CITY/TOWN

COUNTY/PROVINCE

POST CODE/ZIP CODE

COUNTRY

HOME TEL. NUMBER

MOBILE/CELL NUMBER

EMAIL

CURRENT EMPLOYMENT/EDUCATION

HOW DOES YOUR FAMILY FEEL ABOUT YOU TAKING PART IN THE INTERNSHIP PROGRAMME?

St Thomas NORWICH

PAGE 2

YOUR SPIRITUAL JOURNEY

HOW LONG HAVE YOU BEEN A CHRISTIAN FOR?

WHICH CHURCH DO YOU ATTEND?

HOW LONG HAVE YOU ATTENDED THIS CHURCH?

WHAT AREA/TEAMS DO YOU SERVE IN WITHIN YOUR CHURCH?

HOW LONG HAVE YOU BEEN SERVING IN CHURCH?

PLEASE BRIEFLY EXPLAIN HOW YOU BECAME A CHRISTIAN?

HOW WOULD YOU SAY YOUR SPIRITUAL LIFE HAS GROWN SINCE COMMITTING YOUR LIFE TO CHRIST?

PAGE 3

YOUR PASSIONS AND INTERESTS

For more information on each of the areas within St Thomas for which the Internship programmes are available, please refer to the Internship Information Pack. Please note that whilst every effort will be made to place you in your preferred team, this cannot be guaranteed.

Our ministry teams available for Internship placement for 2016-17 include: Sport, Worship, Outreach/Café, Children's/Youth, Creative/Evangelical and Leadership.

FIRST CHOICE OF MINISTRY TEAM

WHY

SECOND CHOICE OF MINISTRY TEAM

WHY

HOW WOULD YOU FEEL IF YOUR FIRST CHOICE OF MINISTRY TEAM WAS NOT AVAILABLE?

HOW DID YOU HEAR ABOUT THE STN INTERNSHIP PROGRAMME?

St Thomas NORWICH

PAGE 4

YOUR SKILLS

WHAT ARE YOUR STRENGTHS?

☐ Administration ☐ Planning/Organisation ☐ Evangelism ☐ Creative ☐ Production ☐ Media

☐ Worship ☐ Other, please specify:

DO YOU HAVE ACCESS TO A LAPTOP?

☐ Yes ☐ No

ARE YOU CONFIDENT USING COMPUTERS?

☐ Yes ☐ No

PLEASE DESCRIBE ANY OTHER SPECIALIST COMPUTER SKILLS YOU MAY HAVE

PLEASE TELL US OF ANY OTHER SKILLS YOU HAVE THAT WOULD BENEFIT THE INTERNSHIP

PAGE 5

YOUR EDUCATION

DATES		UNIVERSITY/COLLEGE	COURSE(S)	QUALIFICATION(S)
FROM	TO			
DATES		SCHOOL	SUBJECTS	GRADES
FROM	TO			

YOUR EMPLOYMENT

DATES		COMPANY/ORGANISATION	JOB TITLE	REASON FOR LEAVING
FROM	TO			

YOUR HISTORY

DO YOU HAVE ANY HEALTH CHALLENGES THAT COULD IMPACT ON PARTICIPATING IN THE INTERNSHIP PROGRAMME?

☐ Yes ☐ No

IF YES, PLEASE LIST CONDITIONS, BOTH PHYSICAL AND MENTAL

PLEASE LIST ANY ALLERGIES THAT YOU MAY HAVE

DO YOU HAVE A CRIMINAL RECORD?

☐ Yes ☐ No

IF YES, PLEASE GIVE DETAILS

Please note that acceptance onto the Internship programme is subject to a clear DBS check and two satisfactory references.

PAGE 7

YOUR FINANCES

HOW DO YOU PROPOSE TO FINANCE YOURSELF DURING YOUR INTERNSHIP YEAR?
(E.G. ACCOMMODATION/FOOD/DAILY LIVING EXPENSES)

WOULD YOU BE INTERESTED IN ANY ACCOMMODATION THAT STN MAY BE ABLE TO PROVIDE?
(CONFIRMING YES DOES NOT GUARANTEE A PLACE WITHIN A SHARED HOUSE).

☐ Yes ☐ No

PLEASE PROVIDE DETAILS OF YOUR ACCOMMODATION IF YOU ARE ARRANGING IT YOURSELF.

YOUR FUTURE

PLEASE BRIEFLY OUTLINE WHERE YOU HOPE TO SEE YOURSELF IN 5 YEARS TIME?

YOUR REFERENCES

Two references are required but must not be family members.

Reference One – Church Leader

NAME

TELEPHONE NUMBER

IN WHAT CAPACITY DO YOU KNOW THIS PERSON?

YEARS KNOWN

Reference Two

NAME

TELEPHONE NUMBER

IN WHAT CAPACITY DO YOU KNOW THIS PERSON?

YEARS KNOWN

CONFIDENTIALITY

All information given will be treated as highly confidential. The intern line manager, team leaders and lead pastors will be the only people privy to this information.

YOUR STATEMENT - PLEASE READ CAREFULLY

By submitting this application, I confirm that the information given is true and to the best of my knowledge and can be verified by St Thomas Church if necessary. I understand that if accepted onto the internship programme, St Thomas reserves the right to suspend me from the programme if deemed appropriate. I also consent to a criminal record check being carried out.

I confirm that I understand this, signed ..... Date: .....

Please note that receipt of this application does not guarantee acceptance onto the Internship Programme. All applications will be considered soon after the closing date and we will then make contact with you to inform you of the outcome of your application indicating whether we would like to invite you to interview.